

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
December 21, 2023

The meeting of the Oshkosh Public Library Board of Trustees was held on December 21, 2023, in the Lower Level of the Oshkosh Public Library. The meeting was called to order at 4:00 PM by President, Bill Bracken.

A roll call was taken. Present were: Bill Bracken, Kim Brown, Susan Fojtik, Christine Melms-Simon, Baron Perlman, David Rucker, Amber Shemanski and Tony Kneepkens, Adjunct Board Member. Absent were: Larry Lautenschlager, Lindsey Mugerauer, and David Romond. Others present were: Ruth Percey, Interim Co-Director; Lisa Voss, Interim Co-Director, Laura McDonald, Marketing Coordinator; Julie Schmude, Business Manager; Marcy Cannon, Administrative Specialist II; Sarah Read, Reader's Advisory Librarian and Tracie Schlaak, Administrative Specialist.

There were no public comments.

Consent Agenda Items:

- **Minutes** of the Regular Meeting held on November 30, 2023
- **Regular Vouchers Payable** - \$305,886.68
- **2024 Vouchers Payable** - \$503.00

Motion to approve the consent agenda as presented.

Motion: Perlman; **Second:** Brown; **Vote:** Unanimous

New Business

- **Guest: Sarah Read, OPL's Reader Advisory Librarian**
Sarah talked about her new role at the Oshkosh Public Library.
- **2024 OPL Pay Plan**
The board was presented with a pay plan matrix, one showing a 4% increase in wages and one showing a 3.5% increase in wages for consideration.

Motion to support the 2024 Pay Plan Matrix with a 3.5% rate increase so the matrix is in alignment with the city of Oshkosh's pay plan increase.
Motion: Perlman; **Second:** Rucker; **Vote:** Unanimous
- **Appointments to the Board Finance Committee for 2023-2024**

Motion to appoint Bill Bracken, Baron Perlman, David Rucker, David Romond and Tony Kneepkens to the Oshkosh Public Library Finance Committee
Motion: Perlman; **Second:** Melms-Simon; **Vote:** Unanimous
- **Board Finance Committee Meeting Calendar – 2024:** Co-interim directors propose establishing meeting dates for the Finance Committee. These dates will ensure a quarterly regular meeting of the committee to take place the week before a regular full board meeting, enabling incorporation of any recommended action by the committee on the next agenda for the full Board. 2024 dates proposed: Tuesday, February 20; Tuesday, May 21; Tuesday August 20; and Tuesday November 12. All meetings to begin at 4:00 pm.

Motion to add January 16 to the 2024 dates and to approve all the dates as proposed.

Motion: Perlman; **Second:** Brown; **Vote:** Unanimous

- **Endowment Fund 2024 Allocation Proposals – Round One.**

Motion to approve the proposals as presented.

Motion: Fojtik; **Second:** Melms-Simon; **Vote:** Unanimous

- **Late Library Opening:** The new library director would like to open the library at 2:00 p.m. on Friday, January 19, 2024, to accommodate an all-staff meeting from 9:00 a.m. to 1:00 p.m.

Motion to open the library at 2:00 p.m. on January 19, 2024.

Motion: Perlman; **Second:** Fojtik; **Vote:** Unanimous

Library Co-Director's Report

Lisa Voss and Ruth Percey met virtually with the new director, Darryl Eschete for about an hour.

Adjournment

Motion: To adjourn the meeting at 4:42 PM

Motion: Perlman; **Second:** Shemanski; **Vote:** Unanimous

Respectfully,

Lisa Voss, Interim Co-Director
Tracie Schlaak – Recorder